



## Melissa M. Francis

Paralegal

28411 Northwestern Highway  
Suite 500  
Southfield, MI 48034  
T: 248.539.9912  
mfrancis@fosterswift.com

Melissa Francis is a paralegal with the Litigation Practice Group in the firm's Southfield office, with a focus on insurance defense and no-fault litigation. Prior to joining Foster Swift, Melissa worked for a firm based in Troy, Michigan, where she gained a strong knowledge of Michigan's No-Fault Act.

Melissa graduated *summa cum laude* from Oakland Community College with her Paralegal Certificate, an ABA approved program. Aside from her legal duties, Melissa also volunteers for Ortonville Community Emergency Fund (OCEF) Food Pantry, Habitat for Humanity of Oakland County and Autism Support of Kent County.

### MEMBERSHIPS & AFFILIATIONS

#### Community Involvement:

- Ortonville Community Emergency Fund (OCEF) Food Pantry
  - Volunteer
  - Web Design
- Habitat for Humanity of Oakland County
  - Volunteer
- Autism Support of Kent County
  - Volunteer

### PRACTICE AREAS

General & Commercial Litigation  
Insurance Defense  
No-Fault Litigation

### EDUCATION

Paralegal Certificate, Oakland Community College, *summa cum laude*

B.A. in English, Philosophy, Oakland University